



iFi Academy WSQ Diploma in Food & Beverage Management Course Schedule (Jan 2017 - Jun 2017)

S/N	Module	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Operations Modules							
1	Manage Cost and Quality Controls (2 Days)	4-5 (Wed-Thu)	2-3 (Thu-Fri)	2-3 (Thu-Fri)	3-4 (Mon-Tue)	2-3 (Tues-Wed)	1-2 (Thu-Fri)
2	Manage F&B Operations (2.5 Days)	9-11 (Mon-Wed)	15-17 (Wed-Fri)	8-10 (Wed-Fri)	11-13 (Tue-Thu)	15-17 (Mon-Wed)	5-7 (Mon-Wed)
3	Administer Purchasing and Receiving Procedures (2 Days)	11-12 (Wed-Thu)	9-10 (Thu-Fri)	9-10 (Thu-Fri)	6-7 (Thu-Fri)	8-9 (Mon-Tue)	13-14 (Tues-Wed)
4	Manage Loss Prevention (1 Day)	6 (Fri)	28 (Tues)	31 (Fri)	10 (Mon)	5 (Fri)	12 (Mon)
Human Resource Modules							
5	Manage Training (2.5 Days)	17-19 (Tue-Thu)	6-8 (Mon-Wed)	6-8 (Mon-Wed)	17-19 (Mon-Wed)	22-24 (Mon-Wed)	19-21 (Mon-Wed)
6	Hire Staff (2 Days)	12-13 (Thu-Fri)	13-14 (Mon-Tues)	13-14 (Mon-Tues)	20-21 (Thu-Fri)	11-12 (Thu-Fri)	8-9 (Thu-Fri)
7	Appraise/Evaluate Staff (2 Days)	3-4 (Mon-Tues)	20-21 (Mon-Tues)	20-21 (Mon-Tues)	24-25 (Mon-Tues)	18-19 (Thu-Fri)	15-16 (Thu-Fri)
8	Handle Terminations, Dismissals and Resignations (2 Days)	26-27 (Thu-Fri)	1-2 (Wed-Thu)	1-2 (Wed-Thu)	3-4 (Mon-Tues)	25-26 (Thu-Fri)	22-23 (Thu-Fri)
Planning Modules							
9	Optimise Sales (2 Days)	24-25 (Tue-Wed)	27-28 (Mon-Tue)	29-30 (Wed-Thu)	10-11 (Mon-Tue)	4-5 (Thu-Fri)	1-2 (Thu-Fri)
10	Design Restaurant Concepts (2.5 Days)	16-18 (Mon-Wed)	22-24 (Wed-Fri)	15-17 (Wed-Fri)	18-20 (Tue-Thu)	16-18 (Tue-Thu)	27-29 (Tue-Thu)
11	Develop Franchising Strategies (3 Days)	23-25 (Mon-Wed)	7-9 (Tues-Thu)	22-24 (Wed-Fri)	26-28 (Wed-Fri)	29-31 (Mon-Wed)	27-29 (Tue-Thu)
12	Write a Business Plan (2 Days)	26-27 (Thu-Fri)	21-22 (Tues-Wed)	27-28 (Mon-Tue)	24-25 (Mon-Tue)	24-25 (Wed-Thu)	19-20 (Mon-Tue)

Should you require classes that are not in the schedule, please contact us at 6291 5500 or email enquiry@ifiacademy.com



iFi Academy WSQ Basic Food Hygiene Course Schedule (Jan 2017 - Jun 2017)

S/N	Module	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
ENGLISH							
1a	Basic Food Hygiene Course (English) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	03 (Tues) 09 (Mon) 16 (Mon) 23 (Mon)	07 (Tues) 14 (Tues) 21 (Tues) 28 (Tues)	07 (Tues) 14 (Tues) 21 (Tues) 28 (Tues)	04 (Tues) 11 (Tues) 18 (Tues) 25 (Tues)	02 (Tues) 09 (Tues) 16 (Tues) 23 (Tues) 30 (Tues)	06 (Tues) 13 (Tues) 20 (Tues) 27 (Tues)
MALAY							
1b	Basic Food Hygiene Course (With Translation in Malay) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	11 (Wed)	08 (Wed)	08 (Wed)	12 (Wed)	03 (Wed)	07 (Wed)
TAMIL							
1c	Basic Food Hygiene Course (With Translation in Tamil) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	13 (Fri)	10 (Fri)	10 (Fri)	07 (Fri)	05 (Fri)	09 (Fri)
MANDARIN							
1d	Basic Food Hygiene Course (Mandarin) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	05 (Thur)	09 (Thur)	09 (Thur)	13 (Thur)	04 (Thur)	08 (Thur)

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iFi Academy WSQ Basic Food Hygiene Refresher Course Schedule (Jan 2017 - Jun 2017)

S/N	Module	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
ENGLISH							
2a	REFRESHER - Basic Food Hygiene Course (English) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	06 (Fri) 20 (Fri)	03 (Fri) 17 (Fri)	03 (Fri) 17 (Fri)	07 (Fri) 21 (Fri)	12 (Fri) 26 (Fri)	02 (Fri) 16 (Fri)
MALAY							
2b	REFRESHER - Basic Food Hygiene Course (With Translation in Malay) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	25 (Wed)	22 (Wed)	22 (Wed)	26 (Wed)	17 (Wed)	21 (Wed)
TAMIL							
2c	REFRESHER - Basic Food Hygiene Course (With Translation in Tamil) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	27 (Fri)	24 (Fri)	24 (Fri)	28 (Fri)	19 (Fri)	23 (Fri)
MANDARIN							
2d	REFRESHER - Basic Food Hygiene Course (Chinese) WSQ Follow Food and Beverage Safety and Hygiene Policies and Procedures	19 (Thur)	23 (Thur)	23 (Thur)	27 (Thur)	18 (Thur)	22(Thur)

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